

# **Global Services Grant Application Guide**

[Español abajo]

# TO ALL CENTERS FOR SPIRITUAL LIVING MEMBERS AND PARTICIPANTS WORKING OUTSIDE THE UNITED STATES AND CANADA:

Each year, the Global Services Committee awards grants for works that serve to expand the number of people outside the United States and Canada, learning the principles of the Science of Mind philosophy by making the teaching accessible.

Ventures for which grants may be used are:

- Seed money for new Centers for Spiritual Living communities outside the United States and Canada.
- Expansion of existing Centers for Spiritual Living communities outside the United States and Canada.
- Projects, programs or events that extend the teaching of Science of Mind outside the United States and Canada including limited assistance for instructors serving/supporting communities that are not able to compensate their instructors.

# APPLICATION FORM AND APPLICATION PERIOD

- Applications are to be submitted on the <u>Global Services Grant Application Form</u> (supplemented as may be necessary to explain the purposes for which money is being requested and the populations to be served)
- The form is a "writable PDF form." If for any reason, you are not able to write on the form itself, please answer the questions on a separate sheet.
- Applications can be prepared at any time and submitted between <u>January 1st and March 31st of each</u> year. No applications received after March 31<sup>st</sup> will be considered for that year.

#### WHO MAY APPLY

Anyone leading an existing work, developing new work or conducting an event or project outside the US and Canada, may apply. Applicants need not be a minister or practitioner. Receiving grant funds one year does not preclude requesting funding in ensuing years. The merit of each application is evaluated independently each year. It is anticipated that grant moneys foster centers, projects and programs that are moving toward self-sufficiency.

## **DEFINITIONS**

- "Projects" are carefully planned, individual or collaborative, enterprises designed to increase the number
  of people learning the principles of the Science of Mind philosophy by making the teaching accessible
  outside the United States and Canada.
- "Community" is a group of people living in the same area or having something in common. Communities
  may be newly forming in-person or online groups or existing centers, teaching chapters, study groups or
  circles outside the United States and Canada, that are or desire to be affiliated with Centers for Spiritual
  Living

- "Events and/or Programs" may include conferences, seminars, workshops, classes or other gatherings that
  expand the awareness and accessibility of Science of Mind teachings outside the United States and
  Canada.
- "Expansion of Science of Mind" relates to the potential for the work to reach growing numbers of people
  in-person or online, or other means that brings Science of Mind to the world. This includes any other
  activity that increases the expression of the philosophy, making it available and accessible in new locations
  and communities.

#### **APPLICATION PROCESS**

Completed Global Services Grant Applications are to be emailed both to Rev. Martha Quintana, Global Services Manager, at <a href="mailto:mquintana@csl.org">mquintana@csl.org</a> and Rev Trish Hall at <a href="mailto:revtrish.cslmetro@gmail.com">revtrish.cslmetro@gmail.com</a> or 1-703-677-7102. Either can be reached on WhatsApp.

The Grant Application form provides space for you to provide a brief narrative indicating:

- How the project serves to expand access to Science of Mind. (See notes on this point below).
- A clear and concise statement outlining how much money is being requested and how it will be spent. A simple budget is included in the application. At the end of the grant term, recipients will be required to report how funds were actually spent.
- Your vision, mission and purpose for your project.
- How you will monitor your progress toward the fulfillment of your project.
- How you will determine the success of your project including lives impacted
- Signing the application grants permission to the Global Services Committee to confirm the applicant's status with Centers for Spiritual Living.

# Please take the following into consideration:

- How does this project benefits your community?
- Who else shares your vision for this project?
- What information or non-financial support do you require for your vision to be fulfilled?
- How does this project contribute to a world that works for everyone?
- Have you received a grant from the Global Services Grant Program in the past? If so, please provide the amount of the grant, when your received the grant and how the funds were used to expand access to Science of Mind principles?
- Have you applied for and/or received any grants and/or funding from other sources within the past five years? If so, please provide a list of such funding including the amount, date and use of such funds.

#### EXAMPLES OF GRANT PURPOSES THAT HAVE BEEN FUNDED

- Printing and materials
- Purchase of Science of Mind related books
- Costs for creation of media (books, videos, audios)
- Signage and advertisements
- Room or facility rental
- Administrative costs for providing classes or services
- Costs related to holding classes or conferences
- Internet access
- Other online costs (Zoom, etc.)
- Limited fees to teachers
- Limited travel costs

Note: This is only a partial list of possibilities: grants are not limited to these categories. If you need further guidance with completion of the Application, please contact Rev Martha Quintana at <a href="mailto:mquintana@csl.org">mquintana@csl.org</a> or 1-720-279-1636 or Rev Trish Hall at <a href="mailto:revtrish.cslmetro@gmail.com">revtrish.cslmetro@gmail.com</a> or 1-703-677-7102. Either can be reached on WhatsApp

### A Few Final Tips

- In general, don't ask for money for expensive equipment such as computers, printers, cameras etc. that could be used for other purposes beyond expansion of Science of Mind.
- Keep your money request realistic. Most grants awarded are in the range of \$500 \$3000.
- Look for other funding sources to pay for things beyond what Global Services grants can be used for.
- Don't ask for money for purposes unrelated to the expansion of the Science of Mind.

If you have any questions, please call or write to Rev. Martha Quintana, Global Services, Manager, at <a href="mailto:mquintana@csl.org">mquintana@csl.org</a> or 1-720-279-1636 or Rev Trish Hall at <a href="mailto:revtrish.cslmetro@gmail.com">revtrish.cslmetro@gmail.com</a> or 1-703-677-7102. Either can be reached on WhatsApp

Thanks, again, for your interest! Global Services looks forward to hearing from you!